



## IRO: COMPREHENSIVE REVIEW VERSION 5.2

### ORGANIZATIONAL STRUCTURE

#### IR-CORE 1: Operations and Infrastructure

- IR-CORE 1-1: Policy Maintenance, Review and Approval
- IR-CORE 1-2: Regulatory Compliance
- IR-CORE 1-3: Delegation Management
- IR-CORE 1-4: Written Business Agreements
- IR-CORE 1-5: Information Management
- IR-CORE 1-6: Business Continuity
- IR-CORE 1-7: Information Confidentiality and Security
- IR-CORE 1-8: Confidentiality of Individuality Identifiable Health Information
- IR-CORE 1-9: Job Descriptions
- IR-CORE 1-10: Staff Qualifications
- IR-CORE 1-11: Staff Training Program
- IR-CORE 1-12: Senior Clinical Staff Requirements
- IR-CORE 1-13: Senior Clinical Staff Responsibilities
- IR-CORE 1-14: Financial Incentives
- IR-CORE 1-15: Consumer Safety Mechanism

### REVIEWER CREDENTIALING & QUALIFICATIONS

#### IR-RCQ 1: Reviewer Credentialing

- IR-RCQ 1-1: Reviewer Credentialing Program
- IR-RCQ 1-2: Reviewer Credentials Verification
- IR-RCQ 1-3: Credential Status Changes
- IR-RCQ 1-4: Reviewer Qualifications
- IR-RCQ 1-5: Internal Review: Additional Reviewer Qualifications for Appeals
- IR-RCQ 1-6: External Review: Additional Reviewer Qualifications

### CONFLICT OF INTEREST

#### IR-COI 1: Conflict of Interest

- IR-COI 1-1: Defining Reviewer Conflict of Interest

#### IR-COI 1-2: Reviewer Conflict of Interest Attestation

#### IR-COI 1-3: Reviewer Attestation Regarding Credentials and Knowledge

#### IR-COI 1-4: Reviewer Attestation Regarding Experience

#### IR-COI 1-5: External Review: Independent Review Policy

#### IR-COI 1-6: External Review: Defining Organizational Conflict of Interest

#### IR-COI 1-7: External Review: Organizational Conflict of Interest Attestation

#### IR-COI 1-8: External Review: Organizational COI Transparency Process

### TRACKING, MONITORING & REPORTING

#### IR-TMR 1: Performance Monitoring and Improvement

#### IR-TMR 1-1: Review Database

#### IR-TMR 1-2: Performance Monitoring

#### IR-TMR 1-3: Summary Reports for External Entities

### REVIEW PROCESS

#### IR-RP 1: Review Process

#### IR-RP 1-1: Initial Case Assessment

#### IR-RP 1-2: Review of Additional Information

#### IR-RP 1-3: External Review: Additional Information Processing

#### IR-RP 1-4: Time Frames for External Review

#### IR-RP 1-5: Expedited Review Process

#### IR-RP 1-6: Medical Necessity/Appropriateness Case Processing

#### IR-RP 1-7: Experimental/Investigational Case Processing

#### IR-RP 1-8: Benefit Coverage/Rescission/Legal Case Processing

#### IR-RP 1-9: Decision Notice

#### IR-RP 1-10: Review File Documentation